

Design Wiz

Adobe Acrobat

Adobe Acrobat Pro DC - Advanced / 395 USD / Days: 1

In this course, students will use Adobe Acrobat Pro DC to convert technical documents to PDF files, enhance PDF documents, create interactive PDF forms, and prepare PDF files for commercial printing.

03/06	03/06/20	OLL	8:00 AM - 4:00 PM	MEM
03/25	03/25/20	OLL	10:00 AM - 6:00 PM	MEM
04/07	04/07/20	OLL	8:00 AM - 4:00 PM	MEM
04/20	04/20/20	OLL	8:00 AM - 4:00 PM	MEM
04/29	04/29/20	OLL	8:00 AM - 4:00 PM	MEM
05/15	05/15/20	OLL	10:00 AM - 6:00 PM	MEM
05/26	05/26/20	OLL	8:00 AM - 4:00 PM	MEM
06/03	06/03/20	OLL	8:00 AM - 4:00 PM	MEM
06/17	06/17/20	OLL	8:00 AM - 4:00 PM	MEM
06/26	06/26/20	OLL	10:00 AM - 6:00 PM	MEM
07/13	07/13/20	OLL	8:00 AM - 4:00 PM	MEM
07/22	07/22/20	OLL	8:00 AM - 4:00 PM	MEM
08/10	08/10/20	OLL	8:00 AM - 4:00 PM	MEM
08/21	08/21/20	OLL	8:00 AM - 4:00 PM	MEM
08/31	08/31/20	OLL	8:00 AM - 4:00 PM	MEM
09/11	09/11/20	OLL	8:00 AM - 4:00 PM	MEM
09/23	09/23/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Acrobat Pro DC - Introduction / 395 USD / Days: 1

Adobe Acrobat Pro DC puts the power of the Portable Document Format, literally, at your fingertips. By taking advantage of the functionality & features available in Acrobat, you will ensure the integrity of your documents regards of who views them.

03/13	03/13/20	OLL	8:00 AM - 4:00 PM	MEM
03/23	03/23/20	OLL	10:00 AM - 6:00 PM	MEM
04/03	04/03/20	OLL	8:00 AM - 4:00 PM	MEM
04/14	04/14/20	OLL	8:00 AM - 4:00 PM	MEM
04/22	04/22/20	OLL	8:00 AM - 4:00 PM	MEM
05/04	05/04/20	OLL	8:00 AM - 4:00 PM	MEM
05/11	05/11/20	OLL	10:00 AM - 6:00 PM	MEM
05/20	05/20/20	OLL	8:00 AM - 4:00 PM	MEM
05/29	05/29/20	OLL	8:00 AM - 4:00 PM	MEM
06/08	06/08/20	OLL	8:00 AM - 4:00 PM	MEM
06/22	06/22/20	OLL	10:00 AM - 6:00 PM	MEM
06/30	06/30/20	OLL	8:00 AM - 4:00 PM	MEM
07/07	07/07/20	OLL	8:00 AM - 4:00 PM	MEM
07/16	07/16/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Acrobat Pro DC - Introduction / 395 USD / Days: 1

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07/27	07/27/20	OLL	8:00 AM - 4:00 PM	MEM
08/05	08/05/20	OLL	8:00 AM - 4:00 PM	MEM
08/18	08/18/20	OLL	8:00 AM - 4:00 PM	MEM
08/27	08/27/20	OLL	8:00 AM - 4:00 PM	MEM
09/09	09/09/20	OLL	8:00 AM - 4:00 PM	MEM
09/18	09/18/20	OLL	8:00 AM - 4:00 PM	MEM
09/29	09/29/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Captivate

Adobe Captivate 2019 - Beyond The Essentials / 790 USD / Days: 2

A course that teaches the higher-end, more advanced functionality of Adobe Captivate 2019.

03/02	03/03/20	OLL	8:00 AM - 4:00 PM	MEM
04/06	04/07/20	OLL	8:00 AM - 4:00 PM	MEM
05/21	05/22/20	OLL	8:00 AM - 4:00 PM	MEM
06/03	06/04/20	OLL	8:00 AM - 4:00 PM	MEM
06/29	06/30/20	OLL	8:00 AM - 4:00 PM	MEM
07/29	07/30/20	OLL	8:00 AM - 4:00 PM	MEM
08/27	08/28/20	OLL	8:00 AM - 4:00 PM	MEM
09/29	09/30/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Captivate 2019 - The Essentials / 790 USD / Days: 2

A course that teaches the core Adobe Captivate skills needed to create eLearning courses.

03/11	03/12/20	OLL	8:00 AM - 4:00 PM	MEM
03/26	03/27/20	OLL	8:00 AM - 4:00 PM	MEM
04/13	04/14/20	OLL	8:00 AM - 4:00 PM	MEM
04/27	04/28/20	OLL	8:00 AM - 4:00 PM	MEM
05/12	05/13/20	OLL	8:00 AM - 4:00 PM	MEM
05/28	05/29/20	OLL	8:00 AM - 4:00 PM	MEM
06/10	06/11/20	OLL	8:00 AM - 4:00 PM	MEM
07/09	07/10/20	OLL	8:00 AM - 4:00 PM	MEM
07/20	07/21/20	OLL	8:00 AM - 4:00 PM	MEM
08/12	08/13/20	OLL	8:00 AM - 4:00 PM	MEM
08/24	08/25/20	OLL	8:00 AM - 4:00 PM	MEM
09/09	09/10/20	OLL	8:00 AM - 4:00 PM	MEM
09/21	09/22/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Dreamweaver

Adobe Dreamweaver CC - Part 1 / 790 USD / Days: 2

In this course, you will learn to maintain and administer your website with Dreamweaver's site and page management tools.

03/16	03/17/20	OLL	8:00 AM - 4:00 PM	MEM
04/20	04/21/20	OLL	8:00 AM - 4:00 PM	MEM
05/12	05/13/20	OLL	8:00 AM - 4:00 PM	MEM
06/08	06/09/20	OLL	10:00 AM - 6:00 PM	MEM
07/09	07/10/20	OLL	8:00 AM - 4:00 PM	MEM
08/11	08/12/20	OLL	8:00 AM - 4:00 PM	MEM
09/10	09/11/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Dreamweaver CC - Part 2 / 790 USD / Days: 2

In this course, you will use Adobe Dreamweaver CC to create fluid CSS layouts, implement mobile integration techniques, and share files over a server to work in a collaborative manner.

03/24	03/25/20	OLL	8:00 AM - 4:00 PM	MEM
04/28	04/29/20	OLL	8:00 AM - 4:00 PM	MEM
05/21	05/22/20	OLL	8:00 AM - 4:00 PM	MEM
06/15	06/16/20	OLL	10:00 AM - 6:00 PM	MEM
07/16	07/17/20	OLL	8:00 AM - 4:00 PM	MEM
08/19	08/20/20	OLL	8:00 AM - 4:00 PM	MEM
09/16	09/17/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Illustrator

Adobe Illustrator CC - Part 1 / 790 USD / Days: 2

This course covers the Graphic Design & Illustration Using Adobe Illustrator CC objectives to help students prepare for the Adobe Certified Associate (ACA) exam. This course is also designed to cover the Adobe Certified Expert (ACE) exam objectives.

03/02	03/03/20	OLL	8:00 AM - 4:00 PM	MEM
03/17	03/18/20	OLL	8:00 AM - 4:00 PM	MEM
04/06	04/07/20	OLL	8:00 AM - 4:00 PM	MEM
04/15	04/16/20	OLL	10:00 AM - 6:00 PM	MEM
04/30	05/01/20	OLL	8:00 AM - 4:00 PM	MEM
05/14	05/15/20	OLL	8:00 AM - 4:00 PM	MEM
06/01	06/02/20	OLL	8:00 AM - 4:00 PM	MEM
06/11	06/12/20	OLL	10:00 AM - 6:00 PM	MEM
06/25	06/26/20	OLL	8:00 AM - 4:00 PM	MEM
07/06	07/07/20	OLL	8:00 AM - 4:00 PM	MEM
07/21	07/22/20	OLL	8:00 AM - 4:00 PM	MEM
08/03	08/04/20	OLL	8:00 AM - 4:00 PM	MEM

Design Wiz

Adobe Illustrator CC - Part 1 / 790 USD / Days: 2

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08/17	08/18/20	OLL	8:00 AM - 4:00 PM	MEM
09/03	09/04/20	OLL	8:00 AM - 4:00 PM	MEM
09/21	09/22/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Illustrator CC - Part 2 / 790 USD / Days: 2

In this course, students will use painting tools, manage colors, format type, work with effects, prepare artwork for commercial printing, and prepare graphics for the web.

03/09	03/10/20	OLL	8:00 AM - 4:00 PM	MEM
03/30	03/31/20	OLL	8:00 AM - 4:00 PM	MEM
04/20	04/21/20	OLL	8:00 AM - 4:00 PM	MEM
04/22	04/23/20	OLL	10:00 AM - 6:00 PM	MEM
05/07	05/08/20	OLL	8:00 AM - 4:00 PM	MEM
05/26	05/27/20	OLL	8:00 AM - 4:00 PM	MEM
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08/12	08/13/20	OLL	8:00 AM - 4:00 PM	MEM
08/26	08/27/20	OLL	8:00 AM - 4:00 PM	MEM
09/14	09/15/20	OLL	8:00 AM - 4:00 PM	MEM
09/24	09/25/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe InDesign

Adobe InDesign CC - Part 1 / 790 USD / Days: 2

This course has all the tools you need to elevate the look of your document and get it out to the people who need to see it, whether it be in print or on the web.

03/04	03/05/20	OLL	10:00 AM - 6:00 PM	MEM
03/12	03/13/20	OLL	8:00 AM - 4:00 PM	MEM
04/01	04/02/20	OLL	8:00 AM - 4:00 PM	MEM
04/08	04/09/20	OLL	10:00 AM - 6:00 PM	MEM
04/16	04/17/20	OLL	8:00 AM - 4:00 PM	MEM
04/27	04/28/20	OLL	8:00 AM - 4:00 PM	MEM
05/04	05/05/20	OLL	8:00 AM - 4:00 PM	MEM
05/12	05/13/20	OLL	8:00 AM - 4:00 PM	MEM
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05/26	05/27/20	OLL	10:00 AM - 6:00 PM	MEM

Adobe InDesign CC - Part 1 / 790 USD / Days: 2

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06/04	06/05/20	OLL	8:00 AM - 4:00 PM	MEM
06/15	06/16/20	OLL	8:00 AM - 4:00 PM	MEM
06/23	06/24/20	OLL	10:00 AM - 6:00 PM	MEM
07/01	07/02/20	OLL	8:00 AM - 4:00 PM	MEM
07/09	07/10/20	OLL	8:00 AM - 4:00 PM	MEM
07/15	07/16/20	OLL	8:00 AM - 4:00 PM	MEM
07/23	07/24/20	OLL	8:00 AM - 4:00 PM	MEM
08/03	08/04/20	OLL	8:00 AM - 4:00 PM	MEM
08/11	08/12/20	OLL	8:00 AM - 4:00 PM	MEM
08/17	08/18/20	OLL	8:00 AM - 4:00 PM	MEM
08/25	08/26/20	OLL	8:00 AM - 4:00 PM	MEM
08/31	09/01/20	OLL	8:00 AM - 4:00 PM	MEM
09/08	09/09/20	OLL	8:00 AM - 4:00 PM	MEM
09/14	09/15/20	OLL	8:00 AM - 4:00 PM	MEM
09/23	09/24/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe InDesign CC - Part 2 / 790 USD / Days: 2

In this course students will learn advanced InDesign techniques to enhance the look and functionality of your documents.

03/09	03/10/20	OLL	10:00 AM - 6:00 PM	MEM
03/26	03/27/20	OLL	8:00 AM - 4:00 PM	MEM
04/13	04/14/20	OLL	10:00 AM - 6:00 PM	MEM
04/30	05/01/20	OLL	8:00 AM - 4:00 PM	MEM
05/18	05/19/20	OLL	8:00 AM - 4:00 PM	MEM
05/28	05/29/20	OLL	10:00 AM - 6:00 PM	MEM
06/18	06/19/20	OLL	8:00 AM - 4:00 PM	MEM
06/29	06/30/20	OLL	10:00 AM - 6:00 PM	MEM
07/06	07/07/20	OLL	8:00 AM - 4:00 PM	MEM
07/20	07/21/20	OLL	8:00 AM - 4:00 PM	MEM
08/06	08/07/20	OLL	8:00 AM - 4:00 PM	MEM
08/19	08/20/20	OLL	8:00 AM - 4:00 PM	MEM
09/03	09/04/20	OLL	8:00 AM - 4:00 PM	MEM
09/24	09/25/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Photoshop

Adobe Photoshop CC - Part 1 / 790 USD / Days: 2

This course focuses on some of the basic features of Photoshop so that the student can navigate the environment and use Photoshop tools to work with photographic images.

03/02	03/03/20	OLL	8:00 AM - 4:00 PM	MEM
03/11	03/12/20	OLL	8:00 AM - 4:00 PM	MEM
03/12	03/13/20	OLL	10:00 AM - 6:00 PM	MEM
03/30	03/31/20	OLL	8:00 AM - 4:00 PM	MEM
04/06	04/07/20	OLL	8:00 AM - 4:00 PM	MEM
04/15	04/16/20	OLL	8:00 AM - 4:00 PM	MEM
04/23	04/24/20	OLL	10:00 AM - 6:00 PM	MEM
05/06	05/07/20	OLL	8:00 AM - 4:00 PM	MEM
05/11	05/12/20	OLL	8:00 AM - 4:00 PM	MEM
05/21	05/22/20	OLL	8:00 AM - 4:00 PM	MEM
06/01	06/02/20	OLL	8:00 AM - 4:00 PM	MEM
06/09	06/10/20	OLL	10:00 AM - 6:00 PM	MEM
06/22	06/23/20	OLL	8:00 AM - 4:00 PM	MEM
07/08	07/09/20	OLL	8:00 AM - 4:00 PM	MEM
07/14	07/15/20	OLL	8:00 AM - 4:00 PM	MEM
07/23	07/24/20	OLL	8:00 AM - 4:00 PM	MEM
08/05	08/06/20	OLL	8:00 AM - 4:00 PM	MEM
08/13	08/14/20	OLL	8:00 AM - 4:00 PM	MEM
08/24	08/25/20	OLL	8:00 AM - 4:00 PM	MEM
09/01	09/02/20	OLL	8:00 AM - 4:00 PM	MEM
09/16	09/17/20	OLL	8:00 AM - 4:00 PM	MEM
09/28	09/29/20	OLL	8:00 AM - 4:00 PM	MEM

Adobe Photoshop CC - Part 2 / 790 USD / Days: 2

This course delves into some of the more advanced image creation and editing techniques, and offers you hands-on activities that demonstrate how these techniques can be used in combination to create exciting visual effects.

03/05	03/06/20	OLL	8:00 AM - 4:00 PM	MEM
03/23	03/24/20	OLL	10:00 AM - 6:00 PM	MEM
04/09	04/10/20	OLL	8:00 AM - 4:00 PM	MEM
04/29	04/30/20	OLL	10:00 AM - 6:00 PM	MEM
05/18	05/19/20	OLL	8:00 AM - 4:00 PM	MEM
06/04	06/05/20	OLL	8:00 AM - 4:00 PM	MEM
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07/29	07/30/20	OLL	8:00 AM - 4:00 PM	MEM

Design Wiz

Adobe Photoshop CC - Part 2 / 790 USD / Days: 2

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08/13	·	08/14/20	OLL	8:00 AM - 4:00 PM	MEM
08/27	·	08/28/20	OLL	8:00 AM - 4:00 PM	MEM
09/21	·	09/22/20	OLL	8:00 AM - 4:00 PM	MEM

HTML

HTML5 - Content Authoring Fundamentals / 395 USD / Days: 1

HTML5 is one of the most integral and evolving web technologies that enables a user to structure content and present it on the web. This course lays the foundation for mastering this popular web publishing technology.

03/26	·	03/26/20	OLL	8:00 AM - 4:00 PM	MEM
05/01	·	05/01/20	OLL	8:00 AM - 4:00 PM	MEM
06/12	·	06/12/20	OLL	8:00 AM - 4:00 PM	MEM

HTML5 - Content Authoring with New and Advanced Features / 395 USD / Days: 1

This course focuses on the new and advanced features of HTML5, covering how to create HTML5 and CSS3 markup that will work well on the widest possible variety of web browsers, mobile devices, and machine readers, such as search engine web crawlers.

03/04	·	03/04/20	OLL	10:00 AM - 6:00 PM	MEM
04/01	·	04/01/20	OLL	8:00 AM - 4:00 PM	MEM
05/06	·	05/06/20	OLL	8:00 AM - 4:00 PM	MEM
06/19	·	06/19/20	OLL	8:00 AM - 4:00 PM	MEM

Microsoft PowerPoint

PowerPoint 2013 - Part 1 / 295 USD / Days: 1

In this course, you will use PowerPoint 2013 to begin creating engaging, dynamic multimedia presentations.

03/26	·	03/26/20	OLL	8:00 AM - 4:00 PM	MEM
05/28	·	05/28/20	OLL	8:00 AM - 4:00 PM	MEM

PowerPoint 2013 - Part 2 / 295 USD / Days: 1

PowerPoint® 2013 Part 2 provides the student with advanced tools that can help in delivering presentations in nearly any situation, while saving time and effort.

03/31	·	03/31/20	OLL	8:00 AM - 4:00 PM	MEM
06/02	·	06/02/20	OLL	8:00 AM - 4:00 PM	MEM

PowerPoint 2016 - Part 1 / 295 USD / Days: 1

In this course, students will use PowerPoint 2016 to begin creating engaging, dynamic multimedia presentations.

03/03	·	03/03/20	OLL	8:00 AM - 4:00 PM	MEM
03/11	·	03/11/20	OLL	8:00 AM - 4:00 PM	MEM
03/13	·	03/13/20	OLL	8:00 AM - 4:00 PM	MEM
03/16	·	03/16/20	OLL	8:00 AM - 4:00 PM	MEM
03/18	·	03/18/20	OLL	10:00 AM - 6:00 PM	MEM
03/20	·	03/20/20	OLL	8:00 AM - 4:00 PM	MEM
03/27	·	03/27/20	OLL	8:00 AM - 4:00 PM	MEM
04/03	·	04/03/20	OLL	8:00 AM - 4:00 PM	MEM
04/10	·	04/10/20	OLL	8:00 AM - 4:00 PM	MEM
04/16	·	04/16/20	OLL	8:00 AM - 4:00 PM	MEM
04/23	·	04/23/20	OLL	8:00 AM - 4:00 PM	MEM
04/30	·	04/30/20	OLL	10:00 AM - 6:00 PM	MEM
05/08	·	05/08/20	OLL	8:00 AM - 4:00 PM	MEM
05/11	·	05/11/20	OLL	8:00 AM - 4:00 PM	MEM
05/18	·	05/18/20	OLL	8:00 AM - 4:00 PM	MEM
05/26	·	05/26/20	OLL	10:00 AM - 6:00 PM	MEM
06/03	·	06/03/20	OLL	8:00 AM - 4:00 PM	MEM
06/10	·	06/10/20	OLL	8:00 AM - 4:00 PM	MEM
06/17	·	06/17/20	OLL	10:00 AM - 6:00 PM	MEM
06/26	·	06/26/20	OLL	8:00 AM - 4:00 PM	MEM
07/07	·	07/07/20	OLL	8:00 AM - 4:00 PM	MEM
07/13	·	07/13/20	OLL	8:00 AM - 4:00 PM	MEM
07/15	·	07/15/20	OLL	8:00 AM - 4:00 PM	MEM
07/20	·	07/20/20	OLL	8:00 AM - 4:00 PM	MEM
07/27	·	07/27/20	OLL	8:00 AM - 4:00 PM	MEM
08/04	·	08/04/20	OLL	8:00 AM - 4:00 PM	MEM
08/10	·	08/10/20	OLL	8:00 AM - 4:00 PM	MEM
08/19	·	08/19/20	OLL	8:00 AM - 4:00 PM	MEM
08/25	·	08/25/20	OLL	8:00 AM - 4:00 PM	MEM
08/31	·	08/31/20	OLL	8:00 AM - 4:00 PM	MEM
09/02	·	09/02/20	OLL	8:00 AM - 4:00 PM	MEM
09/08	·	09/08/20	OLL	8:00 AM - 4:00 PM	MEM
09/14	·	09/14/20	OLL	8:00 AM - 4:00 PM	MEM
09/16	·	09/16/20	OLL	8:00 AM - 4:00 PM	MEM
09/22	·	09/22/20	OLL	8:00 AM - 4:00 PM	MEM
10/08	·	10/08/20	OLL	8:00 AM - 4:00 PM	MEM
12/03	·	12/03/20	OLL	8:00 AM - 4:00 PM	MEM

PowerPoint 2016 - Part 2 / 295 USD / Days: 1

In this course, students learn different tools & features within PowerPoint that will help them deliver content in an informative & memorable manner. Students will create presentations that not only stand out, but also don't consume all of their time.

03/04	·	03/04/20	OLL	8:00 AM - 4:00 PM	MEM
03/13	·	03/13/20	OLL	8:00 AM - 4:00 PM	MEM
03/18	·	03/18/20	OLL	8:00 AM - 4:00 PM	MEM
03/23	·	03/23/20	OLL	8:00 AM - 4:00 PM	MEM
03/26	·	03/26/20	OLL	8:00 AM - 4:00 PM	MEM
04/07	·	04/07/20	OLL	8:00 AM - 4:00 PM	MEM
04/13	·	04/13/20	OLL	8:00 AM - 4:00 PM	MEM
04/20	·	04/20/20	OLL	8:00 AM - 4:00 PM	MEM
05/05	·	05/05/20	OLL	10:00 AM - 6:00 PM	MEM
05/12	·	05/12/20	OLL	8:00 AM - 4:00 PM	MEM
05/21	·	05/21/20	OLL	8:00 AM - 4:00 PM	MEM
05/26	·	05/26/20	OLL	8:00 AM - 4:00 PM	MEM
05/29	·	05/29/20	OLL	10:00 AM - 6:00 PM	MEM
06/05	·	06/05/20	OLL	8:00 AM - 4:00 PM	MEM
06/12	·	06/12/20	OLL	10:00 AM - 6:00 PM	MEM
06/30	·	06/30/20	OLL	8:00 AM - 4:00 PM	MEM
07/09	·	07/09/20	OLL	8:00 AM - 4:00 PM	MEM
07/14	·	07/14/20	OLL	8:00 AM - 4:00 PM	MEM
07/23	·	07/23/20	OLL	8:00 AM - 4:00 PM	MEM
07/31	·	07/31/20	OLL	8:00 AM - 4:00 PM	MEM
08/07	·	08/07/20	OLL	8:00 AM - 4:00 PM	MEM
08/13	·	08/13/20	OLL	8:00 AM - 4:00 PM	MEM
08/20	·	08/20/20	OLL	8:00 AM - 4:00 PM	MEM
08/28	·	08/28/20	OLL	8:00 AM - 4:00 PM	MEM
09/03	·	09/03/20	OLL	8:00 AM - 4:00 PM	MEM
09/17	·	09/17/20	OLL	8:00 AM - 4:00 PM	MEM
09/18	·	09/18/20	OLL	8:00 AM - 4:00 PM	MEM
09/24	·	09/24/20	OLL	8:00 AM - 4:00 PM	MEM
09/30	·	09/30/20	OLL	8:00 AM - 4:00 PM	MEM
10/09	·	10/09/20	OLL	8:00 AM - 4:00 PM	MEM
12/04	·	12/04/20	OLL	8:00 AM - 4:00 PM	MEM

Design Wiz

Microsoft Publisher

Publisher 2016/2019 / 395 USD / Days: 1

Microsoft® Office Publisher is a desktop publishing software application capable of producing greeting cards, certificates, newsletters, and other printed publications. Publisher includes a large collection of templates that provide a great way to start a new publication. Publisher offers a large selection of building blocks that can be dragged into your documents, helping you to create page elements such as calendars, newsletter sidebars, and borders. Publisher integrates online sharing and mail merge features, which are handy when you need to send publications to a list of customers, and it's possible to export publications as HTML web pages or PDF documents. With a user-friendly interface, Publisher makes it easy to create and edit publications.

03/11	·	03/11/20	OLL	8:00 AM - 4:00 PM	MEM
03/23	·	03/23/20	OLL	8:00 AM - 4:00 PM	MEM
04/14	·	04/14/20	OLL	8:00 AM - 4:00 PM	MEM
05/15	·	05/15/20	OLL	8:00 AM - 4:00 PM	MEM
05/18	·	05/18/20	OLL	8:00 AM - 4:00 PM	MEM
06/09	·	06/09/20	OLL	8:00 AM - 4:00 PM	MEM
07/15	·	07/15/20	OLL	8:00 AM - 4:00 PM	MEM
08/14	·	08/14/20	OLL	8:00 AM - 4:00 PM	MEM
09/15	·	09/15/20	OLL	8:00 AM - 4:00 PM	MEM

Microsoft SharePoint

Microsoft SharePoint Designer 2013 / 495 USD / Days: 1

In this course, students will learn to create and publish custom SharePoint workflows without code using SharePoint Designer 2013.

02/27	·	02/27/20	OLL	8:00 AM - 4:00 PM	MEM
03/24	·	03/24/20	OLL	8:00 AM - 4:00 PM	MEM
04/24	·	04/24/20	OLL	8:00 AM - 4:00 PM	MEM
05/22	·	05/22/20	OLL	8:00 AM - 4:00 PM	MEM
06/24	·	06/24/20	OLL	8:00 AM - 4:00 PM	MEM

Microsoft Visio

Visio 2016: Part 1 / 395 USD / Days: 1

This course provides students with a tool to easily create a professional-looking visual product. Students will create visually engaging diagrams, maps, and drawings, using graphical elements to make information easier to comprehend.

03/02	·	03/02/20	OLL	8:00 AM - 4:00 PM	MEM
03/13	·	03/13/20	OLL	8:00 AM - 4:00 PM	MEM
03/25	·	03/25/20	OLL	8:00 AM - 4:00 PM	MEM
04/07	·	04/07/20	OLL	8:00 AM - 4:00 PM	MEM
04/17	·	04/17/20	OLL	8:00 AM - 4:00 PM	MEM

Visio 2016: Part 1 / 395 USD / Days: 1

This course provides students with a tool to easily create a professional-looking visual product. Students will create visually engaging diagrams, maps, and drawings, using graphical elements to make information easier to comprehend.

05/01	·	05/01/20	OLL	8:00 AM - 4:00 PM	MEM
05/04	·	05/04/20	OLL	8:00 AM - 4:00 PM	MEM
05/14	·	05/14/20	OLL	8:00 AM - 4:00 PM	MEM
05/28	·	05/28/20	OLL	8:00 AM - 4:00 PM	MEM
06/23	·	06/23/20	OLL	8:00 AM - 4:00 PM	MEM
07/08	·	07/08/20	OLL	8:00 AM - 4:00 PM	MEM
07/13	·	07/13/20	OLL	8:00 AM - 4:00 PM	MEM
07/20	·	07/20/20	OLL	8:00 AM - 4:00 PM	MEM
08/03	·	08/03/20	OLL	8:00 AM - 4:00 PM	MEM
08/12	·	08/12/20	OLL	8:00 AM - 4:00 PM	MEM
08/20	·	08/20/20	OLL	8:00 AM - 4:00 PM	MEM
09/11	·	09/11/20	OLL	8:00 AM - 4:00 PM	MEM
09/16	·	09/16/20	OLL	8:00 AM - 4:00 PM	MEM
09/23	·	09/23/20	OLL	8:00 AM - 4:00 PM	MEM
11/30	·	11/30/20	OLL	8:00 AM - 4:00 PM	MEM

Visio 2016: Part 2 / 395 USD / Days: 1

In Microsoft® Visio® 2016 : Part 2, students will learn about more advanced features, making themselves more efficient and effective as a Visio user.

03/16	·	03/16/20	OLL	8:00 AM - 4:00 PM	MEM
03/19	·	03/19/20	OLL	8:00 AM - 4:00 PM	MEM
04/10	·	04/10/20	OLL	8:00 AM - 4:00 PM	MEM
05/05	·	05/05/20	OLL	8:00 AM - 4:00 PM	MEM
05/15	·	05/15/20	OLL	8:00 AM - 4:00 PM	MEM
05/26	·	05/26/20	OLL	8:00 AM - 4:00 PM	MEM
06/17	·	06/17/20	OLL	8:00 AM - 4:00 PM	MEM
07/10	·	07/10/20	OLL	8:00 AM - 4:00 PM	MEM
08/31	·	08/31/20	OLL	8:00 AM - 4:00 PM	MEM
09/24	·	09/24/20	OLL	8:00 AM - 4:00 PM	MEM
12/01	·	12/01/20	OLL	8:00 AM - 4:00 PM	MEM

Visio Professional 2013 - Part 1 / 395 USD / Days: 1

Visio provides students with an intuitive, customizable tool to easily create a professional-looking visual product by using its extensive gallery of shapes.

04/15	·	04/15/20	OLL	8:00 AM - 4:00 PM	MEM
06/04	·	06/04/20	OLL	8:00 AM - 4:00 PM	MEM

Visio Professional 2013 - Part 2 / 395 USD / Days: 1

In this course, students will learn about more advanced features—making students more efficient and effective Visio users.

04/20	·	04/20/20	OLL	8:00 AM - 4:00 PM	MEM
06/08	·	06/08/20	OLL	8:00 AM - 4:00 PM	MEM